## UNCONTESTED DIVORCE OR LEGAL SEPARATION

## How much does it cost?

There are two separate parts to the total cost - the attorney fee and the court filing fee.

## How much is the attorney fee?

For a flat fee of $\$ 595$, Mr. Hogan will not only prepare all the legal documents but he will also file everything with the court. Then all you and your spouse need to do is sign the legal documents.

## How much are the court filing fees?

The filing fees charged by the court are $\$ 344$.

## When are these amounts due?

The legal documents will be prepared for your signature after the $\$ 595$ is received. Then later, after you and your spouse have both signed, the $\$ 344$ court filing fee is needed when the legal documents are filed with the court.

## Will you finish preparing the legal documents before the $\$ 595$ is paid?

No. The legal documents will be ready for your signature after the $\$ 595$ is received. We accept credit cards and personal checks but we cannot offer personal lines of credit.

## What if the legal documents need to be changed?

Of course, any errors made by Mr. Hogan would be corrected without charge. But if you provide incorrect information (such as a misspelled name) or if you change your mind after the documents are all finished (such as how the assets are to be divided), then you have two choices:

1. You can pay a $\$ 100$ revision fee and Mr. Hogan will then change the legal documents to match your new instructions, or
2. You can just leave the legal documents the way you originally requested.

So if my spouse won't sign, do I get my money back?
No. So before you hire any attorney, you should determine whether your spouse will agree with you.

## What about getting a refund?

All payments are Mr. Hogan's property immediately upon receipt and will not be placed into a trust account. The fact that you have paid in advance does not affect your right to terminate the client-lawyer relationship. You are entitled to a $100 \%$ refund until either 30 days have passed or the legal documents have been completed, whichever comes first. There are no refunds after 30 days or after the legal documents have been completed.

## How long until my case will be final?

Divorces take about four months. Legal separations take about one month. Washington state law requires a mandatory minimum 90day "cooling off period" in every divorce case. (Sorry, there are no exceptions).

## Will I have to go to court?

No.

## Why is the case filed in eastern Washington in Lincoln County?

Filing in Lincoln County costs you less because you don't have to pay for the extra attorney time that would be needed for a court hearing.

## How much time do I have to get my spouse to sign the legal documents?

Six months. If Mr. Hogan has not received the signed documents back from you in 6 months, then your file will be closed.
Please note that this form will not be accepted after May 31, 2024.

## Directions:

The following pages will be used to prepare your legal documents, so please fill them out carefully and completely. If you have questions, please call or email Mr. Hogan.

PDF FORM: If you have received this as a PDF form, please note that on many systems you can NOT just "SAVE" the form. After you have filled it out you may need to either

- "PRINT TO FILE" or "PRINT AS PDF" on your computer and then email the PDF to hoganlaw@msn.com,
- Or print it out on paper and then fax, mail, or scan the paper as described below.

PAPER FORM: If you have received this as a paper form, once you have filled it out, either

- Send it to Mr. Hogan's office by US Mail, FedEx, or UPS, or
- Fax it to 425-483-2052 during business hours, or
- Scan it and email it to hoganlaw@msn.com

1. I understand and agree to the financial terms and conditions on the previous page.

Type or sign your name here: $\square$
2. My contact information is:

| Phone |
| :---: |
| Email: |

4. Fees:

I prefer to pay the $\$ 595$
 attorney fee at the
beginning and the \$344 court filing fee later.

I prefer to pay both the \$595 attorney fee and the $\$ 344$ court filing fee at the beginning.
5. Payment options:

I will use the secure online

$\bigcirc$payment portal at KevinHoganLawyer.comI will pay by telephone with debit or credit card.

I will send a personalcheck or money order by mail.
9. My spouse's name is:
8. My name is:
8. My name is:

25. Spousal support (alimony) is optional in Washington state.

O Does not apply.
O I will pay spousal support as listed below:
OMy spouse will pay spousal support as listed below:
$\square$
It will also terminate as follows:
$\square$

Please note that under Washington state law it will also terminate upon the death of either spouse or upon the remarriage of the receiving spouse.

## 26. Pregnancy

Neither spouse is pregnant.
Wife is pregnant and husband is the father.
Wife is pregnant and husband is not the father.

## SIGNED WRITTEN AGREEMENT

27. Have you and your spouse already signed a written agreement that says who will get which assets and who will pay which debts? (There is no requirement to already have a written agreement -most people do not.)

No. We have not already signed a written agreement that divides assets and debts.

Yes. We signed a written agreement on the following date: $\square$

Even though we have already signed a written agreement, we still want the court documents to say who will get what and who will pay what. (Then please continue filling out this form.)

Because we have already signed a written agreement the only thing we want the court documents to say
Obout who will get what and who will pay what is that we will follow our written agreement. (Then you may skip ahead to question 43.)

## Division of joint assets (not including real estate)

Unless you request otherwise below, the legal documents will automatically state that each spouse will get:

1. Everything that each spouse already owned before the marriage, and
2. Everything that each spouse acquired after the date of financial separation, and.
3. Everything that each spouse acquired in his/her own name individually.
4. Joint assets I should get:None.

As follows:

## Automobiles:



Bank accounts:


Acct \# last 4 $\square$

Bank $\square$

Acct \# last 4
Any other assets:
29. Joint assets my spouse should get:

None.
As follows:

## Automobiles:



Acct \# last 4 $\square$


Acct \# last 4
Any other assets:
30. Joint debts I should pay:


Acct \# last 4


Bank


Acct \# last 4
Any other debts:
31. Joint debts my spouse should pay:


Acct \# last 4 $\qquad$
Any other debts:
32. RETIREMENT: Will either one of you receive payment from the other one's retirement account?No. Then please skip the rest of this page.
O Yes. Then please fill out the rest of this page.

| 33. What type of retirement account will be divided? | $\square$ IRA Account <br> (For example, a traditional IRA or a Roth IRA of a SEP-IRA or a SIMPLE IRA) | $\square$ Savings-type Account <br> (For example a 401(k) or 403(b) or Thrift Savings Plan) | $\square$ Monthly Pension <br> (For example, a Washington state or Military or Union or Company monthly pension plan) |
| :---: | :---: | :---: | :---: |
| 34. Who will be paid? | I will get part of my spouse's IRA. <br> My spouse will get part of my IRA. | I will get part of my spouse's retirement. <br> My spouse will get part of my retirement. | I will get part of my spouse's monthly pension. <br> My spouse will get part of my monthly pension. |
| 35. How much will the payment be? | The following dollar amount: The following percentage: | The following dollar amount: The following percentage: | The following dollar amount: <br> The following percentage: |
| 36. Name of IRA bank or brokerage? | (For example, Bank of America or Fidelity or Vanguard) | N/A | N/A |
| 37. Last four digits of IRA account number? | xxxx- | N/A | N/A |
| 38. What is the retirement plan's EXACT OFFICIAL NAME? | N/A |  |  |
| 39. Social security numbers? | N/A | Please call Mr. Hogan to provide both social security numbers. | Please call Mr. Hogan to provide both social security numbers. |
| 40. Please contact | N/A | Name | Name |
| be divid |  | Address | Address |
| 41. Have the monthly pension payments already started? | N/A | N/A | Yes. One of us is already receiving the monthly pension. <br> No. The monthly pension will be divided once it begins at a future date. |
| 42. Please attach a copy of an account statement to make sure we are dividing the correct account. | A copy of an account statement is attached. | A copy of an account statement is attached. | A copy of an account statement is attached. |

43. Do you or your spouse own a house, condominium, land or any other real estate?

O No. Then please skip the rest of this page.
O Yes. Then please fill out the rest of this page.

|  | Property \# 1 | Property \# 2 | Property \# 3 | Property \# |
| :---: | :---: | :---: | :---: | :---: |
| 44. What is the address of the property? | Street \& Unit \# $\square$ <br> City, State \& Zip | Street \& Unit \# $\square$ <br> City, State \& Zip $\square$ | Street \& Unit \# $\square$ <br> City, State \& Zip $\square$ | Street \& Unit \# $\square$ |
| 45. Will the property be sold as part of this case? | No. It will not be sold. <br> Yes. It will be listed no later than $\square$ and any profit will be: $50 \%$ of profit to each. $100 \%$ of profit to me. $100 \%$ profit to spouse. Other. As follows: | No. It will not be sold. <br> Yes. It will be listed no later than $\square$ and any profit will be: $50 \%$ of profit to each. $100 \%$ of profit to me. $100 \%$ profit to spouse. Other. As follows: | No. It will not be sold. <br> Yes. It will be listed no later than $\square$ and any profit will be: $50 \%$ of profit to each. $100 \%$ of profit to me. $100 \%$ profit to spouse. Other. As follows: | No. It will not be sold. <br> Yes. It will be listed no later than $\square$ and any profit will be: $50 \%$ of profit to each. $100 \%$ of profit to me. $100 \%$ profit to spouse. Other. As follows: |
| 46. Who will be the owner of the property when this case is over? | $100 \%$ owned by me. $100 \%$ owned by spouse $50 \%$ owned by each. Other. As follows: | $100 \%$ owned by me. 100\% owned by spouse $50 \%$ owned by each. Other. As follows: | $100 \%$ owned by me. 100\% owned by spouse $50 \%$ owned by each. Other. As follows: | $100 \%$ owned by me. 100\% owned by spouse 50\% owned by each. Other. As follows: |
| 47. Who will pay any mortgages, taxes and insurance on the property? | 100\% paid by me. 100\% paid by spouse. 50\% paid by each. Other. As follows: | 100\% paid by me. $100 \%$ paid by spouse. 50\% paid by each. Other. As follows: | 100\% paid by me. $100 \%$ paid by spouse. 50\% paid by each. Other. As follows: | 100\% paid by me. 100\% paid by spouse. 50\% paid by each. Other. As follows: |
| 48. Anything else regarding this property? |  |  |  |  |

49. Is there anything else that you want to have included in the legal documents?

## CHILDREN

50. MY OWN CHILD(REN).

I am, but my spouse is not, the parent of the following child(ren) who are under the age of 18:None.As follows:



$\square$

\# 2 Last Name
\# 3 Last Name

51. MY SPOUSE'S OWN CHILD(REN).

My spouse is, but I am not, the parent of the following child(ren) who are under the age of 18:

O None.
OAs follows:

\# 2 First Name

\# 2 Last Name


\# 3 First Name

\# 3 Last Name
$\square$
52. ANY CHILD(REN) TOGETHER?

Do you and your spouse have any child(ren) together who are under the age of 18:
No. Then please skip the rest of this form. You are done! Please read the directions that are listed just before question 1 about how to save and submit this formYes. Then please go on to question 53 .
53. OUR CHILD(REN) TOGETHER:

My spouse and I have the following child(ren) together who are under the age of 18:

54. The IRS tax exemption for the child(ren) will be claimed:By me every year.By my spouse every year.By me for odd-numbered years and by my spouse for even-numbered years.By me for even-numbered years and by my spouse for odd-numbered years.Split as follows:
By me for:
$\square$ and by my spouse for
$\square$
55. Should the court order either parent to provide medical insurance for the child(ren)?No. A court order is not necessary.
O Yes. I should be ordered to provide medical insurance for the child(ren).
O Yes. My spouse should be ordered to provide medical insurance for the child(ren).
56. Who will pay any child(ren)'s medical expenses that are not covered by insurance?

I will pay this percentage: $\square$ My spouse will pay this percentage: $\square$,

58. My spouse's driver's license number is Number: $\quad$ State $\quad$,

## CHILD SUPPORT

59. Is child support already being collected by the Washington state Division of Child Support?No. Then please go on to Question 60 .Yes. If you want to change that child support amount, then please go on to question 60 .Yes. If you want to keep that same child support amount in effect, then please list your DCS case number below and then go on to question 65 .

Our Division of Child Support case number is: $\square$
60. What are my options regarding the method of payment?We want child support to be paid directly from one parent to the other parent without involving the state of Washington.We want child support to be automatically deducted by the state of Washington from one parent's paycheck.
61. Which parent will have the child support obligation (even if that obligation is to pay zero dollars per month)?I will have the child support obligation because the child(ren) will spend over $50 \%$ of the overnights with my spouse based on the schedule chosen in question 72.My spouse will have the child support obligation because the child(ren) will spend over $50 \%$ of the overnights with me based on the schedule chosen in question 72.We will split the child(ren)'s overnights exactly $50 / 50$, but I will have the child support obligation because my income is higher than my spouse's income based on my answers in question 62.We will split the child(ren)'s overnights exactly $50 / 50$, but my spouse will have the child support obligation because my spouse's income is higher than my income based on my answers in question 62.
62. Am I required to fill in estimated incomes for both me and my spouse?

Yes.
The bad news is that if you leave this part blank, then Mr. Hogan cannot prepare your court documents.
The good news is that you are not required to provide copies of pay stubs, W-2s, tax returns, etc.
If you sign the court documents confirming that your spouse's income information is accurate, and if your spouse signs the court documents confirming that your income information is accurate, then the court will accept that verification.
For the purpose of calculating child support
My average monthly net income is
\$


My spouse's average monthly net income is $\qquad$
63. Should payment for other child-related expenses be added to the monthly child support amount?

No, nothing should be added. All of the other child-related-expenses listed below should be considered to be included in the monthly child support amount.

Yes. I have indicated below the percentage of the other child-related expenses that should be paid in addition to the monthly child support amount.

|  | Mother should pay this percentage | Father should pay this percentage |
| :---: | :---: | :---: |
| Day care | $\%$ | \% |
| School | \% | $\%$ |
| Activities | \% | \% |
| Long-distance Transportation | \% | \% |

## 64. What is the amount of the child support obligation?

Please work through the following six steps to determine the amount of the child support obligation in your case.
Step 1. Is the income of the obligated parent less than $\$ 1400$ per month?
Yes. Then the standard monthly child support amount will be $\$ 50$ per month per child.
So please skip Steps 2,3 and 4 and go to Step 5 below.No. Then please go on to Step 2 below.

## Step 2. Calculate the standard amount.

The law requires every child support order in Washington state to include a calculation of the standard amount.
Please go to the following Washington state website and enter the same net income information as in question 62 above.
https://fortress.wa.gov/dshs/dcs/SSGen/Home/QuickEstimator
Based on our net incomes, the standard amount from the above state website is \$ $\qquad$

Step 3. Is this standard amount acceptable to you?
$\bigcirc$ Yes. Then please skip Steps 4,5 and 6 and go on to question 65 .
O No. Then please go on to Step 4 below.

## Step 4. Do you want the monthly child support obligation to be MORE THAN the standard amount?

No. Then please go on to Step 5 below.Yes. My spouse and I have agreed on this amount:
## Step 5. Do you qualify to have the monthly child support obligation be LESS THAN the standard amount?

The monthly obligation cannot be less than the standard amount just because the parents agree. But the law does allow the lower amount if one of the following are true. Please check the one that applies in your case. (If none of these 7 apply, then you are stuck with the standard amount).If on question 72 you choose to split the overnights exactly 50/50, and if your income is between $1 \%$ to $10 \%$ more than your spouse's income, then you could owe you as little as zero dollars per month.If on question 72 you choose to split the overnights exactly $50 / 50$, and if your spouse's income is between $1 \%$ to $10 \%$ more than your income, then your spouse could owe you as little as zero dollars per month.
$\bigcirc$
If on question 72 you choose to have the child(ren) 3 overnights per week, and if your income is less than $75 \%$ of your spouse's income, then you could owe your spouse as little as zero dollars per month.If on question 72 your spouse chooses to have the child(ren) 3 overnights per week, and if your spouse's income is less than $75 \%$ of your income, then your spouse could owe you as little as zero dollars per month.The child(ren) live outside the U.S. where the cost of living is much lower in the following country: $\qquad$

The obligated parent is already paying monthly child support for these other chlid(ren) from other relationships.
Amount $\square$ Names of children $\square$

O None of the above apply to me.

Step 6. If you qualify for reduced child support based on Step 5 above, what amount do you want?
My spouse and I have agreed on this amount:This amount:
O Does not apply to me.

## PARENTING PLAN

65. Do the child(ren) now live in Washington state?No. Then stop. You are done with this form because Washington state does not have jurisdiction over the child(ren). Please read the directions that are listed just before question 1 about how to save and submit this form.Yes. Then please go on to question 66
66. Designation of "custodial parent" The legal documents allow you to decide which parent will be called the "custodial parent" even though that label has no legal importance under Washington state law.

○ I want to be called the "custodial parent".
〇 My spouse wants to be called the "custodial parent".
○ We want to call it "joint custody."

## 67. Education decisions

Which parent will make the decisions about the child(ren)'s education?

O I will decide.
My spouse will decide.
Joint decision-making.

## 68. Medical decisions

Which parent will make the decisions about the child(ren)'s non-emergency medical treatment?
O I will decide.
My spouse will decide.
Joint decision-making.

## 69. Religion decisions

Which parent will make the decisions about the child(ren)'s religious upbringing?

O I will decide.
My spouse will decide.
Joint decision-making.
70. What will the child(ren)'s schedule be during the summer vacation?

The same as during the normal school year.
$\bigcirc$ One $\bigcirc$ Two $\bigcirc$ Three $\bigcirc$ Four weeks of uninterrupted vacation time with each parent.
71. Where will the child(ren) be during holidays and school breaks?

|  | Mother odd years Father even years | Father odd years Mother even years | Mother every year | Father every year | Sames as any other day |
| :---: | :---: | :---: | :---: | :---: | :---: |
| Martin Luther King Jr. Day | $\bigcirc$ | $\bigcirc$ | $\bigcirc$ | $\bigcirc$ | $\bigcirc$ |
| Presidents Day | $\bigcirc$ | $\bigcirc$ | $\bigcirc$ | $\bigcirc$ | $\bigcirc$ |
| Mid-winter Break | $\bigcirc$ | $\bigcirc$ | $\bigcirc$ | $\bigcirc$ | $\bigcirc$ |
| Spring Break | $\bigcirc$ | $\bigcirc$ | $\bigcirc$ | $\bigcirc$ | $\bigcirc$ |
| Memorial Day | $\bigcirc$ | $\bigcirc$ | $\bigcirc$ | $\bigcirc$ | $\bigcirc$ |
| Mother's Day | $\bigcirc$ | $\bigcirc$ | $\bigcirc$ | $\bigcirc$ | $\bigcirc$ |
| Father's Day | $\bigcirc$ | $\bigcirc$ | $\bigcirc$ | $\bigcirc$ | $\bigcirc$ |
| $4^{\text {th }}$ of July | $\bigcirc$ | $\bigcirc$ | $\bigcirc$ | $\bigcirc$ | $\bigcirc$ |
| Labor Day | $\bigcirc$ | $\bigcirc$ | $\bigcirc$ | $\bigcirc$ | $\bigcirc$ |
| Thanksgiving Break | $\bigcirc$ | $\bigcirc$ | $\bigcirc$ | $\bigcirc$ | $\bigcirc$ |
| Winter Break | $\bigcirc$ | $\bigcirc$ | $\bigcirc$ | $\bigcirc$ | $\bigcirc$ |
| Christmas Eve | $\bigcirc$ | $\bigcirc$ | $\bigcirc$ | $\bigcirc$ | $\bigcirc$ |
| Christmas Day | $\bigcirc$ | $\bigcirc$ | $\bigcirc$ | $\bigcirc$ | $\bigcirc$ |
| New Years Eve \& Day (odd/even based on New Years Day) | $\bigcirc$ | $\bigcirc$ | $\bigcirc$ | $\bigcirc$ | $\bigcirc$ |
| Other Special Occasions? |  |  |  |  |  |
|  | $\bigcirc$ | $\bigcirc$ | $\bigcirc$ | $\bigcirc$ | N/A |
|  | $\bigcirc$ | $\bigcirc$ | $\bigcirc$ | $\bigcirc$ | N/A |
|  | $0$ | $\bigcirc$ | $\bigcirc$ | $\bigcirc$ | N/A |

## 72．Parenting schedule．

The law requires us to file a parenting schedule．But，as parents，you will always have the power to agree to change the basic schedule．The schedule is not a straight－jacket．It is a baseline．It is a default that will apply unless the two of you agree to do something different．So please describe your plan for the child（ren）．

We will split the overnights exactly $50 / 50$ ．（Then please skip question 73 and go on to question 74 ．）

O There will be overnight time，but not 50／50．（Then please go on to question 73．）

〇 There will be in－person time，but no overnights．（Then please go on to question 73．）There will be unlimited telephone \＆video calls，but no in－person time．（Then please stop．You are done with this form．）No scheduled contact due to a lack of emotional ties between parent and child（ren）．（Then stop．You are done with this form．）

## 73．Other schedules．

Most of the time the child（ren）will be with $\bigcirc$ me $\bigcirc$ my spouse except as follows：

| Beginning Time | Beginning Day | Ending Time | Ending Day | How Often？ |
| :---: | :---: | :---: | :---: | :---: |
| ○ a．m．． |  | $\bigcirc$ a．m． |  | $\bigcirc$ Every week $\bigcirc$ Every other week |
| Time 〇p．m． | Day | Time 〇p．m． | Day | O As follows： |
| ○ a．m．． |  | ○ a．m．． |  | ○ Every week $\bigcirc$ Every other week |
| Time $\bigcirc$ p．m． | Day | Time 〇p．m． | Day | As follows： |

## 74. Overnights split exactly 50/50.

A 50/50 schedule means that each 14-day cycle is divided into either 2 or 4 or 6 or 8 segments so that each parent has 7 out of the 14 overnights.

O 2 segments. A cycle of 7 days on / 7 days off.
The child(ren) will be exchanged once per week on $\square$ (day) at $\square$ (time) $\bigcirc$ a.m. $\bigcirc$ p.m.

4 segments. A 14-day cycle divided into 4 parts so that each parent has the child(ren) for 7 overnights.
With mother from $\square$ (day) at $\square$ (time) O a.m. O p.m. until $\square$ (day) at $\square$ O.m. O p.m.
Then with father until $\square$ (day) at $\square$ (time) $\bigcirc$ a.m. $O$ p.m.

Then with mother until $\square$ (day) at (time) $\square$ O a.m. ○p.m.

Then with father until the beginning of the next 14-day cycle.

6 segments. A 14-day cycle divided into 6 parts so that each parent has the child(ren) for $\mathbf{7}$ overnights.


8 segments. A 14-day cycle divided into 8 parts so that each parent has the child(ren) for 7 overnights.


Then with father until the beginning of the next 14-day cycle.

Good job! You are done filling out this form.
Please read the directions that are listed just before question 1 about how to save and submit this form.

